

**Environmental Review Record Checklist**

Project No.: \_\_\_\_\_  
 Grant Amount: \_\_\_\_\_

Grantee: \_\_\_\_\_  
 Project: \_\_\_\_\_

| Form   | Level of Environmental Review  |  |   | Notes |
|--|--|--|---|-------|
|  | Exempt<br>[24 CFR 58.34],<br>becomes Exempt<br>[24 CFR 58.34(a)(12)],<br>or CENST<br>[24 CFR 58.35(b)] | Categorically<br>Excluded<br>Sub. To 58.5<br>[24 CFR 58.35(a)] | Environmentally<br>Assessed<br>[24 CFR 58.36] |       |
| ERR Checklist (Attachment 2-4)   | Optional   | Optional   | Optional                                      |       |
| Environmental Review for Exempt Activity or CENST Activity (Attachment 2-9)                                    | Required   | N/A  | N/A   |       |
| Environmental Review for Cat. Ex. Subject To Activity (Attachment 2-10)  | N/A  | Required   | N/A   |       |
| Environmental Assessment (Attachment 2-11)   | N/A  | N/A  | Required                                      |       |
| FONSI - signed prior to publication of Notices (Part of Attachment 2-11)                                       | N/A  | N/A  | Required                                      |       |
| Letters from DNR, DOI, FWS, Army Corp, DEP, etc. *   | N/A  | As Necessary   | As Necessary                                  |       |
| Floodplain Map   | N/A  | Required   | Required                                      |       |
| Floodplains and Wetlands First Notice (Attachment 2-15)  | N/A  | If in Floodplain   | If in Floodplain                              |       |
| Floodplains and Wetlands Second Notice (Attachment 2-16)   | N/A  | If in Floodplain   | If in Floodplain                              |       |
| SHPO Letter (Sample - Attachment 2-12)   | N/A  | Required   | Required                                      |       |
| Engineering Report   | Optional   | Required   | Required                                      |       |
| Legible plan from Engineer clearly showing project elements  | Optional   | Required   | Required                                      |       |
| Other Reports or Documents as supporting evidence *  | Optional   | Optional   | Optional                                      |       |
| Other Reports or Documents required as part of the ERR process (such as Phase I Archeological or Phase I ASTM) | N/A  | As Necessary   | Required                                      |       |
| FONSI, NOI, & RROF Notices (Attachment 2-21 and/or 2-22)   | N/A  | Required   | Required                                      |       |
| Distribution List (Attachment 2-17)  | N/A  | N/A  | Required                                      |       |
| Calculations of Comment Periods (Attachment 2-18, 2-19, or 2-20)   | N/A  | Required   | Required                                      |       |
| Performance Schedule (Attachment 1-1)  | Required   | Required   | Required                                      |       |
| Request for Release of Funds (HUD Form 7015.15) (Attachment 2-23)  | N/A  | Required   | Required                                      |       |
| Authority to Use Grant Funds (HUD Form 7015.16)  | Notice to Proceed Ltr  | Required   | Required                                      |       |
| * Required if used as source documentation for Statutory Worksheet or Environmental Assessment                 |  |  |   |       |