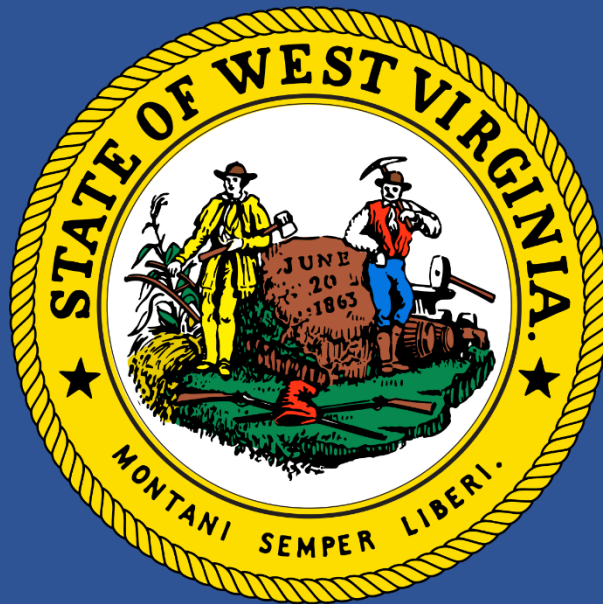


STATE OF WEST VIRGINIA  
PY2022 CONSOLIDATED ANNUAL  
PERFORMANCE AND EVALUATION  
REPORT (CAPER)

**FINAL**



WEST VIRGINIA COMMUNITY ADVANCEMENT AND DEVELOPMENT |  
WEST VIRGINIA HOUSING DEVELOPMENT FUND

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

Funds provided by the U.S. Department of Housing and Urban Development (HUD) were utilized to address the housing, community development and homelessness needs described in the strategies, priority needs, and objectives outlined in the State's 2020-2024 Consolidated Five-Year Plan. As required by 24 CFR 570.91.320, the State of West Virginia submitted its 2020-2024 Consolidated Five-Year Plan the State of West Virginia submitted its 2022 Annual Action Plan (AAP) on July 19th, 2022.

As a recipient of federal funds under the Consolidated Plan, the State of West Virginia is required to provide this annual Consolidated Annual Performance and Evaluation Report (CAPER) within 90 days of the end of the State's program year or by Wednesday September 28, 2023. The PY2022 CAPER is prepared as a collaborative effort of two agencies: the West Virginia Department of Economic Development (WVDED) and the West Virginia Housing Development Fund (WVHDF). The West Virginia Department of Economic Development (WVDED) is responsible for the Community Development Block Grant (CDBG) program, Community Development Block Grant - Cares Act (CDBG-CV) program, the Emergency Solutions Grant program (ESG), the Emergency Solutions Grant - Cares Act (ESG-CV), the Housing Opportunities for Persons with AIDS program (HOPWA), and the Housing Opportunities for Persons with AIDS Cares ACT (HOPWA-CV) programs. The West Virginia Housing Development Fund (WVHDF) is responsible for the HOME Investment Partnerships Program and the Housing Trust Fund (HTF). The data provided in this CAPER provides a review of the uses of CDBG, CDBG-CV, ESG, ESG-CV, HOPW, HOPWA-CV, HOME and HTF funds and accomplishments made during PY2022.

The purpose of this report is to provide a summary of the State's method of distributing funds to local governments and organizations to carry out activities (or the activities to be undertaken by the State) using funds that were received under formula allocations, and other HUD assistance received during the program year, including program income. The State has made progress in meeting the objectives outlined in the 2020-2024 Consolidated Five-Year Plan and has developed strategies to meet the needs of the State more quickly. Please note, West Virginia Community Advancement and Development (WVCAD), a division of the WVDED, is in the process of reviewing PY2022 CDBG applications and has yet to make awards.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and**

**explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Administration		CDBG: \$ / HOPWA: \$ / HOME: \$ / ESG: \$ / HTF: \$	Other	Other	1	1	100.00%	1	1	100.00%
CDBG-DR	Affordable Housing Homeless Non-Housing Community Development	CDBG-DR: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	81	0	0.00%			
CDBG-DR	Affordable Housing Homeless Non-Housing Community Development	CDBG-DR: \$	Rental units constructed	Household Housing Unit	53	0	0.00%			

CDBG-DR	Affordable Housing Homeless Non-Housing Community Development	CDBG-DR: \$	Buildings Demolished	Buildings	288	0	0.00%			
CDBG-DR	Affordable Housing Homeless Non-Housing Community Development	CDBG-DR: \$	Other	Other	512	0	0.00%			
Develop Basic Infrastructure	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	7500	0	0.00%	1500	0	0.00%
HOME- Expand Affordable Housing Opportunities	Affordable Housing	HOME: \$	Rental units constructed	Household Housing Unit	175	49	28.00%	25	26	104.00%
HOME- Expand Affordable Housing Opportunities	Affordable Housing	HOME: \$	Rental units rehabilitated	Household Housing Unit	175	58	33.14%	25	30	120.00%
Housing and Services for Persons with HIV/AIDS	Non-Homeless Special Needs	HOPWA: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	250	107	42.80%	50	47	94.00%

Housing and Services for Persons with HIV/AIDS	Non-Homeless Special Needs	HOPWA: \$	HIV/AIDS Housing Operations	Household Housing Unit	7	7	100.00%	7	7	100.00%
HTF-Expand Affordable Housing Opportunities	Affordable Housing	HTF: \$	Rental units constructed	Household Housing Unit	125	7	5.60%	20	0	0.00%
HTF-Expand Affordable Housing Opportunities	Affordable Housing	HTF: \$	Rental units rehabilitated	Household Housing Unit	125	50	40.00%	20	27	135.00%
Improve Public Facilities-Parks and Recreation	Non-Housing Community Development	CDBG: \$	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	1500	0	0.00%	300	0	0.00%
Increase the capacity of CHDOs	HOME CHDO Operating Expense Grant	HOME: \$	Other	Other	20	22	110.00%	6	6	100.00%
Mitigate Blighted and Abandoned Properties	Non-Housing Community Development	CDBG: \$	Brownfield acres remediated	Acre	100	0	0.00%	20	0	0.00%
Mitigate Blighted and Abandoned Properties	Non-Housing Community Development	CDBG: \$	Buildings Demolished	Buildings	500	0	0.00%	100	0	0.00%

Promote Fair Housing	Fair Housing	CDBG: \$	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	20	0	0.00%			
Rental Assistance and Services for the Homeless	Homeless	ESG: \$	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	1250	0	0.00%	250	511	204.40%
Rental Assistance and Services for the Homeless	Homeless	ESG: \$	Homeless Person Overnight Shelter	Persons Assisted	7500	0	0.00%	1500	2345	156.33%
Rental Assistance and Services for the Homeless	Homeless	ESG: \$	Homelessness Prevention	Persons Assisted	750	0	0.00%	150	348	232.00%
Support Community Planning	Non-Housing Community Development	CDBG: \$	Other	Other	1	0	0.00%	1	0	0.00%
Technical Assistance	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	1000	0	0.00%	200	0	0.00%

Technical Assistance	Affordable Housing Public Housing Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$	Other	Other	1	0	0.00%			
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**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Program Year 2022 was the third year of the 2020-2024 State of West Virginia Consolidated Plan. PY2021 CDBG-funded projects were awarded on December 2nd, 2022; however, PY2022 CDBG-funded projects have yet to be awarded. All accomplishment data will be recorded in future CAPERS.

As noted in the 2020-2024 Consolidated Plan, the State of West Virginia CDBG program diversified its array of eligible project types to include: Infrastructure Development (water and sewer), Brownfield Mitigation and Demolition of Abandoned Properties, Public Facilities Improvement (Parks & Rec.), Non-Housing Community Planning, and Fair Housing Activities. These activities were selected in response to the results of the 2020-2024 Consolidated Plan Community Needs Assessment. PY2022 CDBG Applications were due to WVDED on February 24th, 2023, and will be awarded by the 4th quarter of 2023. The WVDED received a total of 28 CDBG applications that collectively request a total of \$25,031,815.00 in CDBG funding. Of the applications received, 13 are water and sewer infrastructure development projects (requesting a total of \$21,416,000), 10 are demolition projects (requesting a total of \$1,733,815), 2 are planning projects (requesting a total \$475,000) and 3 are public facilities projects (requesting a total of \$1,407,000). As awards have yet to be announced, the State is unable to provide details regarding the number of applications awarded, project types selected for funding, and the numbers to be served. With that said, it is clear that the priority needs in the state of West Virginia remain the same at the close of PY2022.

The largest category of applications received (13 of 28) are for projects that will either improve or extend water/sewer infrastructure to communities with no or inadequate services. Regardless of which infrastructure development projects are selected for funding, 100% will exceed the 51% low- and moderate-income threshold. Funds committed to low- and moderate-income activities will address the serious and adverse health and environmental effects of inadequate, aging, or non-existent infrastructure systems. Left unaddressed, these existing conditions can deteriorate, causing significant hazards to individual health and safety, and substantial environmental degradation. Similarly, the lack of basic services is a barrier to the development of suitable living environments. This poses numerous social and economic obstacles, particularly among vulnerable populations. Therefore, these projects will continue to remain the highest priority for CDBG funding.

During the 2020-2024 Consolidated Planning process, the deteriorating housing stock and growing number of dilapidated structures throughout the State of West Virginia was identified as a new community development priority. As such, the State received 10 PY2022 CDBG Demolition Project applications. As this is the second largest type of applications received, the State plans to commit a portion of PY2022 CDBG funding towards demolition projects. Such activities will eliminate the health and safety risks associated with dilapidated structures, promote future



development, and foster further economic development in commercial settings.

### **Priorities (CDBG) - 1**

Once awarded, all of the newly funded subrecipients will participate in an Implementation Meeting to initiate project activities. The Implementation Meetings are established to help ensure all subrecipients understand the CDBG program, to review the subrecipient agreement, learn of the program reporting requirements, and to foster the success of the newly funded CDBG projects. During the 2022 Program Year, despite the lingering challenges related to the global supply chain crisis and increased material costs, the WVDED administered approximately 80 CDBG/CDBG-CV-funded projects (primarily water, sewer, and broadband projects) in various stages of design, implementation, and construction. The open and active projects represented \$4,186,784.87 in CDBG funds expended throughout the 2022 Program Year. Unfortunately, in PY2022, no CDBG/CDBG-CV projects reached project completion. The lack of progress was primarily due to continued disruptions in various supply chains, exorbitant increased cost of materials, and significant turnover at WVDED. During the program year, 4 of 5 project managers and the CDBG Programs Manager resigned from their positions. With this change in staffing, much time has been needed to fill vacancies and provide adequate training.

### **Priorities (HOME/HTF)**

Pursuant to the Con Plan and Annual Action Plan, the HOME highest priority needs are the HOME Rental, HOME CHDO, and CHDO Operating Expense Grant Programs. In order to address the affordable housing needs in the State, the WVHDF judiciously plans the aforementioned HOME programs to meet the needs by increasing the supply of affordable housing through the new construction and rehabilitation of rental units. In addition, operating expense grant funds are awarded to CHDOs on a competitive basis, which provides a funding source to increase CHDO capacity. Awards of the CHDO Operating Expense Grants allow for enhanced CHDO productivity efficiency, which allows CHDOs to achieve construction completion of rental units more proficiently.

### **Priorities (CDBG) - 2**

On March 27, 2020, the Coronavirus Act Relief and Economic Security Act (CARES), Public Law 116-136 was signed, providing \$5 billion for Community Development Block Grant (CDBG-CV), Emergency Solutions Grant (ESG-CV) and Housing Opportunities for Persons with AIDS (HOPWA-CV) to prevent, prepare for, and respond to the COVID-19 and the economic and housing impacts caused by this unprecedented crisis. The State of West Virginia received from the U.S. Department of Housing and Urban Development (HUD) a total of \$20,250,608.00 in CDBG-CV

funding. Through the citizen participation process, the State identified the following priorities for the CDBG-CV Program: Emergency Mortgage, Rental, and Utility Assistance, Public Facilities Development, and Food Distribution. During the 2022 Program Year, the WVDED administered a total of 24 CDBG-CV projects throughout the state, totaling \$18,792,464.98. Projects included 8 Public Facilities Projects, 12 Public Service Projects, and 7 Food Distribution/Pantry Projects. All projects awarded were committed to activities in non-entitlement communities that prevent, prepare for, or respond to the COVID-19 Pandemic. Please note, the WVDED will continue to oversee the above CDBG-CV projects as none were completed during the program year.

### **Priorities (CDBG) - 3**

The demand for funding in the CDBG, HOME, HTF, ESG, and HOPWA programs far exceeds the amount of funds available in all programs. As a result, each program remains extremely competitive. It is not uncommon for applications for the same projects to be submitted for several consecutive years. Projects are implemented to assist in the development of viable communities in low- to moderate-income areas. Each investment of program funding helps to develop decent housing, create a suitable living environment, and promote expanded economic opportunities. The CDBG, HOME, HTF, ESG, and HOPWA program requirements are enforced to ensure compliance with the 2020-2024 Consolidated Five-Year Plan and all applicable regulations, policies, and guidelines.

### **Priorities (ESG)**

The continued efforts of the State of West Virginia's Emergency Solutions Grant program have demonstrated the greatest need for (a) affordable housing solutions (b) rental subsidies and (c) emergency shelter beds. The State ESG program prioritizes emergency shelter, street outreach efforts, rental, and financial assistance for those experiencing homelessness. All components are critical components to addressing homelessness in West Virginia. Up to 60% of WV's annual ESG award funding will be used for Emergency Shelter and Street Outreach with the rest going towards Rental Assistance, Homeless Prevention and administrative activities during the award and allocation process. The demand for shelter beds has been previously high, with many shelters remaining at full capacity with waiting lists for clients to gain entry. In previous years, the State ESG program prioritized housing assistance before shelter but an increased demand for emergency shelters beds with low supply in high-need areas of the state has emergency shelter as a priority in 2023. Direct assistance, such as that available through the Rapid Rehousing and Homeless Prevention programs have become more widely available through other funding opportunities outside of ESG. To better coordinate statewide resources, Emergency Shelter, Street Outreach, Homeless Prevention and Rapid Rehousing are all given the same consideration when prioritizing applications. The demand for affordable housing, housing assistance, and emergency shelter beds still shows unmet need across the State.

#### **Priorities (HOPWA)**

In regard to HOPWA, we have one organization currently that provides one facility with seven units of supportive services and housing dedicated to Persons Living with HIV/AIDS (PLWHA) who are either severely ill, have progressed to AIDS, and have immediate needs to have access to Supportive Services. With respect to TBRA, the cumulative number for the Consolidated Plan is far below the original outcome measures, these will be edited with the next Consolidated Plan. For the current FY, 47 homes were served out of the proposed 50 households, which is 94%.

## CR-10 - Racial and Ethnic composition of families assisted.

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA	ESG	HTF
White	0	48	192	4,524	26
Black or African American	0	8	99	633	1
Asian	0	0	2	17	0
American Indian or American Native	0	0	3	32	0
Native Hawaiian or Other Pacific Islander	0	0	0	4	0
<b>Total</b>	<b>0</b>	<b>56</b>	<b>296</b>	<b>5,210</b>	<b>27</b>
Hispanic	0	0	4	141	0
Not Hispanic	0	56	188	5,317	27

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

Federal regulations for CDBG require that states report all accomplishments achieved for each activity in a program year, excluding planning and administration activities, but including planning-only activities for State grantees. Complete information must be reported for each activity. This data is required to demonstrate national objective compliance and to account for the use of the CDBG funds. The data required for each activity are dependent on the activity's matrix code and national objective.

Direct beneficiary data is required for projects in which individuals apply for services based upon income. For these projects, the data will consist of actual recipients of service. Therefore, the data will not be available until the project is completed and the actual beneficiaries are known and reported to the State in a Final Performance Report (FPR). This requirement applies to job creation, home ownership, housing rehabilitation and other direct benefit activities. Please note, racial and ethnic data was not provided above as no projects reached completion during the 2022 program year.

The geographic area for the distribution of the programs included in this report includes the entire State, with the exception of the State's nine CDBG entitlement jurisdictions. State CDBG funds were not made available in the 9 entitlement jurisdictions, which include: Beckley, Charleston, Huntington, Martinsburg, Morgantown, Parkersburg, Vienna, Weirton, and Wheeling. Please note, State CDBG-CV funds were made available statewide and to the nine CDBG entitlement jurisdictions.

West Virginia is a predominately rural state of limited ethnic and racial diversity. According to the ACS Data (V2022), West Virginia's total population of 1,775,156 consists of 127,811 or 7.2% total minority population. African American residents represent the largest minority group at 3.7% of the total population. In most rural West Virginia counties, white households represent the majority of households; however, certain census tracts and block groups are more diverse.

Minority household groups, such as African American, American Indian-Alaska Native, Asian, Pacific Islander and Hispanic households, are more concentrated in Kanawha (11.5%), Berkeley (13.7%), Monongalia (10.2%), Cabell (9.2%), and Raleigh (11.2%) counties. Jefferson, Mercer, Wood, Marion, and Harrison counties round out the top ten counties. Larger concentrations of minority household groups are located in entitlement jurisdictions, with the top five percentages found in Charleston (22.4%), Huntington (14.9%), Beckley (27.7%), Martinsburg (24.2%) and Morgantown (14.3%).

While the ethnic and racial characteristics of the rural areas of the State have remained consistent over the years, there is a significant disparity in the social and economic characteristics of the rural areas. While the median income for a family of four in Jefferson and Putnam counties in 2022 was \$86,711 and \$68,740, respectively; the median income for a family of four in McDowell and Mingo Counties in 2019 was \$30,127 and \$35,349 respectively.

The gap between rural county family incomes and the more urban county family incomes has continued to widen, limiting both housing ownership opportunities and affordable rental housing opportunities for low-income families in West Virginia. In order to address the continued need and demand for safe, decent, and affordable housing, the WVHDF anticipates HOME CHDO funds will be used in rural counties that have or limited access to established financial assistance programs. Similarly, CDBG funds are used to provide area-wide benefit to low- and moderate-income communities to the greatest extent possible.

## CR-15 - Resources and Investments 91.520(a)

Identify the resources made available.

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	14,252,696	7,206,066
HOME	public - federal	7,849,747	4,678,029
HOPWA	public - federal	698,124	689,721
ESG	public - federal	1,670,508	868,938
HTF	public - federal	2,983,294	5,052,148
Other	public - federal	0	4,546,499

**Table 3 - Resources Made Available**

### Narrative

During the PY2022 program year, the State of West Virginia utilized multiple sources of state, federal, local, and private funds to address the housing, community development and homelessness needs as described in the 2020-2024 Consolidated Five-Year Plan.

CDBG Funding priorities were identified through the 2020-2024 Consolidated Planning Process by way of eight public meetings, the analysis of secondary data, programmatic meetings to discuss community conditions, consultations with state and local housing and social service agencies, and the review of regional development plans. The resulting plan guides the allocation of available funding for projects which will:

- Increase multifamily rental housing for extremely low to moderate income persons.
- Support housing stability efforts by providers in the Continuum of Cares to assure special needs persons can access services and housing.
- Support the development of viable infrastructure systems (such as water, sewer, storm water, and broadband) to improve living conditions and bolster economic development.
- Improve quality of life by enhancing public facilities and eliminating factors that affect environmental quality or public health.
- Improve quality of life by enhancing public facilities and eliminating factors that affect environmental quality or public health through activities such as mitigating blighted and abandoned properties, supporting the remediation of brownfield sites, and enhancing parks and recreational facilities.
- Develop local strategies through community planning to support improved living environments and strengthen economic and community development.

- Promote fair housing to educate low to moderate income citizens about their rights to available and accessible housing

All activities and projects funded by the programs included in this report have met an objective and outcome as listed below:

- Increase availability/accessibility of decent, affordable housing.
- Increase availability/accessibility of suitable living environment.
- Increase the sustainability of a suitable living environment.

**Identify the geographic distribution and location of investments.**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Statewide	100	100	Other

**Table 4 – Identify the geographic distribution and location of investments.**

**Narrative**

The geographic distribution and investment of CDBG funds reflect the State’s strategy for the development of non-entitlement communities in the State. This strategy is based upon the consolidated plan, the identification of local priorities, and investments that are consistent with the CDBG program. The method of distribution is designed to permit flexibility in the utilization of other funding sources and the timing of investment decisions. No target areas are identified. All applications determined to be eligible and to meet a HUD National Objective shall advance and be reviewed for funding consideration. The State of West Virginia is currently in the process of making FY2022 CDBG awards and intends to award funds the 4th quarter of 2023. With that said, the State’s CDBG-CV program has committed a total of \$18,792,464.98 in CDBG-CV funding for use in a variety of counties and municipalities. CDBG-CV funds were invested statewide via food programs administered by the State and through public facilities and services in the following counties and municipalities: Berkeley County, Grant County, Hampshire County, Harrison County, Marshall County, Mineral County, Mingo County, Pocahontas County, Randolph County, Taylor County, Webster County, the City of Fairmont, the City of Huntington, the City of Morgantown, the City of Moundsville, and the Corporation of Shepherdstown.

The HOME & HTF Programs anticipate the use of the HUD awards, estimated Program Incomes, and leveraged funds to successfully implement all aspects of the HOME & HTF Programs.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state, and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The WVDED works with numerous federal, state, and local funding sources to leverage CDBG funds to the maximum extent possible. Due to the excessive cost of utility infrastructure development, CDBG grant funding is often coupled with funding from other agencies to achieve a viable funding strategy. The State is currently in the process of selecting and awarding PY2022 projects; however, typically activities selected for funding collectively leverage other funds greater or equal to the annual State's annual CDBG allocation. For example, the State leveraged more than \$7 million in other funds during PY2021 to complement the projects selected for CDBG funding. Many of the units of local government also pledge local funds for these important projects. The State's CDBG does not require a match; however, credit is given for leveraged funds during the review process.

The West Virginia Infrastructure and Jobs Development Council (IJDC) promotes the coordination of infrastructure projects throughout the State. Enacted in 1994 by the West Virginia Legislature, the IJDC was created to be West Virginia's funding clearinghouse for water and wastewater projects. This coordination provides the opportunity for funding agencies to review all project applications and determine strategies to maximize funding through all available state and federal sources.

This coordination of leveraged funding also ensures that units of local government receive ongoing technical assistance on both the regulatory requirements and project management. Implementation schedules are established that directly impact the local community and the state and federal agencies involved. As a result, project administrators, as well as funding and regulatory agencies representatives, are working as a team to complete projects within the established schedule.

The following agencies and programs provide the most frequently used sources of leveraged funds for CDBG water and sewer infrastructure projects: U.S. Department of Agriculture-Rural Development, U.S. Army Corps of Engineers, Abandoned Mine Lands, Appalachian Regional Commission, West Virginia Infrastructure and Jobs Development Council and Water Development Authority, the West Virginia Bureau of Public Health Drinking Water Treatment Revolving Loan Fund, and the West Virginia Department of Environmental Protection Clean Water State Revolving Loan Fund. Project funding has also been provided by the West Virginia-American Water Company for projects in public-private partnerships.



Local governments may acquire land directly associated with the infrastructure projects. All acquisitions are reported by the local government in a Land Acquisition Report as part of the Final Performance Report obtained upon the completion of each project.

The WVHDF’s Match requirement was zero for the program year ending 6-30-2023. Nevertheless, \$113,925 in funds contributed to single family bond financing blended with HOME and \$679.97 in closing costs (total of \$114,604.97) were counted toward Match.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	4,183,964
2. Match contributed during current Federal fiscal year	114,605
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	4,298,569
4. Match liability for current Federal fiscal year	0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	4,298,569

**Table 5 – Fiscal Year Summary - HOME Match Report**

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
NON-2022 cc	09/30/2022	680	0	0	0	0	0	0
NON-2022 mrb	09/30/2022	113,925	0	0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period				
Balance on hand at the beginning of reporting period. \$	Amount received during reporting period. \$	Total amount expended during reporting period. \$	Amount expended for TBRA. \$	Balance on hand at end of reporting period \$
3,585,624	2,018,606	1,183,102	0	4,421,128

Table 7 – Program Income

<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	Total	Minority Business Enterprises				White non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount	13,771,540	0	0	0	0	13,771,540
Number	4	0	0	0	0	4
<b>Sub-Contracts</b>						
Number	51	0	0	0	0	51
Dollar Amount	6,134,302	0	0	0	0	6,134,302
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount	13,771,540	0	13,771,540			
Number	4	0	4			
<b>Sub-Contracts</b>						
Number	51	0	51			
Dollar Amount	6,134,302	0	6,134,302			

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	Total	Minority Property Owners				White non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black non-Hispanic	Hispanic	
Number	8	0	0	0	0	8
Dollar Amount	6,565,407	0	0	0	0	6,565,407

**Table 9 – Minority Owners of Rental Property**

**Relocation and Real Property Acquisition** – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of non-homeless households to be provided affordable housing units	40	56
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>40</b>	<b>56</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	20	26
Number of households supported through Rehab of Existing Units	20	30
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>40</b>	<b>56</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

Number of homeless, non-homeless, and special-needs households provided affordable housing units: WVHDF relies on previous project close-out reports to determine estimates for these categories. Actual numbers frequently differ resulting from the:(a) Competitive nature of funding application rounds and the type of developer awarded HOME funds (this is particularly true when the developer is applying for LIHTC and HOME simultaneously); and (b) Rapidly changing demographics of the state caused by high unemployment and the resultant population exodus seeking jobs in other states.

Number of households supported through Production of New Units and Rehab of Existing Units: WVHDF relies on previous HOME performance to determine estimates for these categories. Actual numbers frequently differ resulting from the:(a) Difficulty in accurately estimating the type of projects that will be awarded HOME funds – new construction or rehabilitation;(b) Percentage of HOME funds to total development cost per project awarded; and (c) Project size receiving award – often a small project has a diseconomy of scale and requires more HOME funds per unit to allow for financial feasibility.

The PY 2022 Actual amounts were significantly less than the One-Year Goals as multiple projects experienced delayed completion resulting from increased construction costs related to inflation, which resulted in delays for time involved with developers searching for additional sources.

**Discuss how these outcomes will impact future annual action plans.**

WVHDF will continue to monitor actual data to formulate future annual action plans. Acknowledging that actual data indicates the adequacy of the market to support specific populations (homeless, non-homeless, and special-needs), certain types of units (new, rehab, acquisition), and the demand for funding type (rental or homeownership), WVHDF will continually evaluate data to determine the most effective methods of HOME and HTF program designs so that safe, decent, sanitary affordable housing is increased in the State; thereby benefitting the eligible populations desperately needing this affordable housing.

The partner agencies have worked diligently to leverage available funding sources and have created scores of new units of affordable housing, serving individuals and families at or below 60 percent of Area Median Income. Resources and programs contributing to this production include: The HOME Investment Partnerships (including CHDO, and HOME Rental), Housing Trust Fund, Low-Income Housing Tax Credits, and other special WVHDF programs.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>	<b>HTF Actual</b>
Extremely Low-income	0	29	27
Low-income	0	25	
Moderate-income	0	2	
<b>Total</b>	<b>0</b>	<b>56</b>	

**Table 13 – Number of Households Served**

## **Narrative Information**

All HOME and HTF activities require determination of income by family size to confirm eligibility. Determination of income by family size includes, but is not limited to, verification of employment and documentation of benefits received.

Of the above statistics concerning income, zero homeless persons were served. Other statistics are as follows:

Extremely low-income: 56 renter households

Low-income: 25 renter household

Moderate-income: 2 renter household

WVHDF relies on the definition of affordable rental housing as noted in Section 215 of the National Affordable Housing Act.

In order to address worst case needs for affordable housing, WVHDF encourages developers to apply for project-based vouchers for projects and to utilize housing authority's wait lists to accelerate lease up. In addition, WVHDF is available to provide technical assistance to developers during all phases of the project: development, construction, lease up, and affordability period compliance.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Program providers throughout the State assist program participants in creating individualized housing plans to stably house individuals quickly. One HUD benchmark has been to shorten homeless time to 30 days or less by tracking clients and establishing individual goals (45 days or less for those victims and survivors within the domestic violence shelters). Multiple barriers hinder progress for homeless programs: a lack of affordable housing, a lack of willing landlords, a lack of transitional housing, underfunded supportive service roles, and a lack of readily available substance abuse treatment beds. The problems are magnified in rural areas with limited resources. This was further exacerbated by the Covid pandemic. Not only were our shelters traditionally limited to bed space versus demand, but the shelter system also struggles from an infrastructure standpoint, with many shelters currently badly in need of repairs. This was addressed to an extent with the availability of supplemental funding during the pandemic period, but many shelters still struggle with desperately needed repairs and needs for more space, while others have moved out of their original locations and downsized to provide quality shelter in better locations over quantities served.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Homeless service delivery witnessed an observable recovery from pandemic-related issues in terms of quantity and quality as CARES funding brought about needed albeit temporary upgrades that included additional staffing, shelter upgrades, and supplemental resources for sustainable housing efforts. With that stated, COVID continues to challenge individuals living in shelter environments. Shelters are still seeing periodic resurgences of COVID among their vulnerable populations, which includes a growing number of elderly and disabled persons. Emergency shelters usually respond to these resurgences by quarantining individuals in participating hotel rooms, but that has proven to be an expensive solution. HUD has encouraged shelter providers with capacity, especially newly funded entities, to look into non-congregate shelter options. Non-congregate shelter is an emergency shelter that trades dormitory-style shelter in favor of shelter that has a certain level of individual privacy and/or security, such as motel living (Ref FEMA 104-009-18). Due to economic inflation, West Virginia is also witnessing a demand for higher wages, and as market wages continue to see increase, the shelter and social service industry are struggling to maintain staffing. State ESG grant allocation has not risen to meet the higher demands for salaries, and shelters are seeing many veteran staffers vacate their positions for other opportunities. Many shelters must maintain 24-hour staffing due to the residential nature of these services but are currently experiencing deficits in the quality of their shelter services because of these staffing issues.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely**



**low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

One barrier to progress is some clients refusing follow-up services because of the excitement of being housed. Many hospitals and regional jails discharge individuals into local shelters, reducing space for those in greater need. This has also created a transitory issue where (a) communities are complaining about new traffic from the jails, and (b) these clients have been traditionally harder to house/stabilize in housing.

Providers work with publicly funded institutions to revise their discharge policies. Providers also assist low-income individuals and families to avoid becoming homeless, especially low-income individuals and families and those who are likely to become homeless after being discharged from publicly funded institutions and systems of care.

Coordinated entry lines within each Continuum of Care serve as one of the entry points into the shelter system and works with individuals to prevent homelessness by directing them to resources and providers in their area, which may include medical and mental health facilities. During contact with the entry lines, initial eligibility is checked, and information and referral is provided to those housing and supportive service programs offered by local agencies in which the individual or family may qualify. Providers work with agencies and non-profit organizations to identify previously homeless individuals and families currently housed, but at risk of becoming homeless. After being identified, providers can better serve these individuals and provide them with resources to stay in their homes. Continuums of Care work closely with the providers in their catchment area to move those at greatest risk to safety, such as unaccompanied youth and those aging out of foster care facilities, the chronically homeless, domestic violence victims, and those with comorbidities to housing.

By being active members of the community and local organizations coordinating efforts for entry and discharge of individuals, families, unaccompanied youth, those aging out of foster care facilities, disabled and elderly persons and the homeless population as a whole are better served. This includes providing the tools and services to lower the client's chances of fleeing domestic violence or individuals experiencing homelessness again in the future; getting clients with substance abuse problems into treatment facilities to enable them to find and keep employment and maintain a stable housing situation; consistently following-up with appointments to track the individual's progress after moving into transitional or permanent housing; and emphasizing resources via support service teams with a philosophy that reinforces support is available until a client no longer needs it. Coordinated entry systems and prioritization increase the likelihood that those at greater risk, including youth and individuals with special needs, will find housing.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

Historically, providers have used the Service Prioritization Decision Assistance Tool (VI-SPDAT) to assess client vulnerability, prioritize housing, and guide case management. By using this tool, individuals and families with the highest need are offered housing first. By providing case management and assisting in the housing search, providers ensure individuals have the ability, resources and tools needed to maintain and live independently. We partner with other agencies to provide opportunities and support for clients. Providers also monitor a client's housing-related payments to ensure good standing. Recently, deficiencies have been made available at the national level surrounding the VI-SPDAT's ability to identify vulnerable populations, especially within minority communities. As a result, ESG funded agencies have been allowed to use other prioritization assessment tools, especially for providers serving individuals suffering from domestic violence. Providers must declare how they are assessing vulnerability in individuals served under their formal policies.

Providers help clients build a strong support system that includes medical care, safe housing, mental health care, transportation, and emergency assistance, if needed. Housing stability is a major barrier. Individuals may not be eligible for additional benefits and have a difficult time finding employment, especially in rural areas. Larger-sized families with four or more children are difficult to place in permanent housing because there are very few affordable units to accommodate that many individuals. To be more effective, providers plan to conduct business outreach activities and increase case manager training. By reaching out to businesses, we increase the employment opportunities of clients and their ability to live independently. As necessary, it is important for shelters to identify individuals who are homeless versus those at-risk of living on the street and diverting the less vulnerable away from emergency shelters. Encouraging shelters during the client intake process or coordinated entry to practice diversion also assists those individuals who may find other available options for shelter from entering the shelter system to begin with. These diversion practices free up space for those most vulnerable without any other housing options.

Unaccompanied youth and those aging out of foster care facilities create another unique challenge for homeless housing and service providers. Continuums of Care work closely with our State's WV Department of Housing and Human Resources and WV Bureau for Children and Families to respond to this need. Coordinated entry and assessment lines provide information and referral about shelter and housing opportunities for this youth along with connecting them to critical supportive services. Prioritization of unaccompanied youth and families allows for Continuums of Care and Rapid Re-housing programs funded with ESG to quickly house this population.



## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing.**

Public Housing Authorities (PHAs) are an important component of the State's affordable rental housing delivery system. The HUD requirement that all public housing authorities complete a Consolidated Plan has created an ongoing dialogue between the WVDED and the PHAs throughout the State. In 2022, the WVDED reviewed and approved the Certificates of Consistency (HUD Form 50077-SL) of multiple PHAs for compliance with the State Consolidated Plan. It should be noted that the WVHDF did not allocate HOME funds to provide tenant based rental assistance through the HOME Program in PY 2022. The WVHDF does not own or operate any public housing and has no responsibilities related to the monitoring of activities of the PHAs across the State. Therefore, the agency is not qualified to address the revitalization needs of public housing. However, based upon visits by WVHDF Field Representatives to public housing sites across the State and contact with managers and residents, it is observed that a portion of the public housing is in need of rehabilitation and modernization due to the age of structures and lack of adequate building maintenance.

Major rehabilitation and modernization projects are underway in Charleston and Huntington, and smaller scale projects are underway throughout the State. The State's 32 PHAs provide 22,597 units of subsidized, rental housing through 6,483 public housing units and 16,114 tenant vouchers/certificates for low- and moderate-income households throughout the state. PHAs offer numerous services to individuals and families, including rehabilitation and construction of rental residential housing (multi-family) and family self-sufficiency programs. Based upon available data, the WVDED and WVHDF can reasonably conclude that PHAs across the State are generally competent and capable. The State supports their efforts to revitalize and improve their properties and developments, as these projects have improved the quality and quantity of public housing in West Virginia. Although the WVHDF does not own or operate public housing, it opposes the privatization of public housing because of the severe shortage of quality affordable subsidized housing units. The WVHDF believes that qualified public housing tenants could become homeowners, and the WVHDF continues to encourage eligible and qualified public housing tenants to become owners of single family detached housing through the available WVHDF-administered homeownership programs. This effort will continue as a component of the WVHDF housing strategy as this method not only assists a family or individual in becoming a homeowner, but also makes a subsidized public housing unit available for another family, who may have a much lower income. The shortage of new, additional public housing units and Section 8 vouchers/certificates contribute to the level of homelessness across the State. The State opposes public housing improvement programs that reduce the number of permanently available assisted housing units.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership.**

Lack of education about the home buying process poses a barrier to affordable housing. A lack of

necessary knowledge regarding all of the different options, requirements, and variables inherent in the home buying process can place potential homebuyers at risk for entering into purchases that do not fit their individual budgets or circumstances. Positive educational efforts can provide potential homebuyers with the base of knowledge they need to make informed decisions and help them find a home that they can afford.

WVHDF can provide homebuyer education program providers, who explain the home purchasing process to potential home buyers.

Public Housing Authorities (PHAs) in West Virginia also assist residents with a number of programs designed to help motivated families work toward personal, financial, and residential goals. As the largest public housing authority in the State, the Charleston-Kanawha Housing Authority (CKHA) models programs that support residential involvement and leadership. Five of the CKHA's 12 housing locations maintain strong, active councils. The CKHA management team meets with these councils on a quarterly basis to discuss management practices and policies, resident concerns, complaints, and activities. The CKHA distributes information regarding annual and five-year plans for comments and concerns. Together these resident councils act as the overall Resident Advisory Board (RAB) for CKHA.

#### **Actions taken to provide assistance to troubled PHAs.**

Public Housing Authorities (PHAs) are established by units of local government subject to State enabling legislation. Neither the State nor the WVHDF have direct oversight of the operations of local authorities. Most public housing authorities within the State have either a standard or high performing assessment status. The WVDED will continue to work with the local HUD Office and monitor the status of Public Housing Authorities (PHA).

Per the Office of Public and Indian Housing (PIH), Romney Public Housing Authority, which covers Hampshire County, was the only PHA in the State of West Virginia that was labeled as “troubled”. WVDED will continue to share information that may be of benefit to public housing authority and others for the continuous improvement of performance.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The WVDED supports land use planning and zoning, as well as planned remediation and reuse of property, through collaboration with numerous organizations. WVDED staff regularly interact with the Land Use and Sustainable Development Law Clinic and participate in the annual Mountain State Land Use Academy. The Land Use and Sustainable Development Law Clinic (Land Use Clinic) provides legal and planning services to conserve land and water, supports local land use planning, and offers educational opportunities for law students and citizens of West Virginia.

The WVDED also works closely with the RPDCs on the use of CDBG funds throughout the State and supports increased awareness of proper land use planning and zoning. The planned reuse of abandoned residential property, and the reuse of idled and underutilized commercial, industrial, and post-mining properties, will maximize this valuable resource and foster the redevelopment of areas with existing public infrastructure. In addition, many communities continue to struggle with abandoned properties that decrease property value and deter the development of additional affordable housing.

According to State Code, Chapter 8A: Land Use Planning, each local government must update its comprehensive plan every 10 years to address the following issues: Land Use, Housing, Transportation, Infrastructure, Public Services, Recreation, Economic Development, Community Design, Preferred Development Areas, Renewal and/or Redevelopment, Financing, and Historic Preservation. In addition, comprehensive plans must be prepared prior to a subdivision or zoning ordinance. However, many local governments lack the expertise to fully implement each component of the land use planning law. As mentioned above, The West Virginia University College of Law, Land Use and Sustainable Development Law Clinic) provides legal resources to local governments, landowners, and nonprofit organizations to develop land conservation strategies and sustainable development practices that are consistent with State law.

If a community cannot afford to hire a consultant, the LUSD Law Clinic will draft an entire land use planning document. If a community can afford to hire a consultant, the LUSD Law Clinic may advise the consultant in the preparation of relevant land use planning documents. To date, the Land Use Clinic has work with the following local governments to development comprehensive plans: Town of Alderson, Town of Athens, Town of Barrackville, Town of Beverly, Calhoun County, Doddridge County, City of Dunbar, City of Elkins, Town of Fayetteville, Town of Gauley Bridge, City of Glen Dale, Hampshire County, Harrison County, City of Hinton, City of Lewisburg, Town of Marlinton, McDowell County, Mercer County, City of Montgomery, Town of Moorefield, City of Moundsville, City of Philippi, City of Ravenswood, City of Richwood, Town of Romney, City of Smithers, Town of Sophia, City of Spencer, Town of Wardensville, City of Wellsburg, City of Weston, City of White Sulphur Springs, and Wyoming

County. The Land Use Clinic also partnered with consultants to develop comprehensive plans for the City of Mount Hope, City of Ronceverte, Town of Shepherdstown, and City of Summersville as well.

The Land Use Clinic has also developed a legal toolkit to assist communities in the redevelopment of abandoned property. This widespread and detrimental issue prevents the development of new affordable housing and poses significant challenges to community revitalization efforts in many areas of the State. Therefore, many agencies and organizations are collaborating to help West Virginia communities address this issue.

### **Public Policies - 1**

Public Policies-1: The West Virginia Property Rescue Initiative was designed to give cities, counties, and other eligible borrowers a funding source to acquire, deconstruct, and demolish residential structures that constitute health and safety hazards which are beyond reasonable repair at the time of demolition. Through the initiative, WVHDF can finance the acquisition of the dilapidated property, pre-demolition costs related to the property and other expenses associated with the deconstruction and/or demolition of the residential structures. The removal of the unsafe structures provides much needed vacant lots in local communities throughout the State. In most instances, these lots already have the necessary infrastructure making the property ready and accessible for future development.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

The primary obstacle to meeting underserved needs remains the lack of available funds; however, all of the programs have leveraged other private, local, state, and federal resources to foster and maintain affordable housing. The State continues to focus HTF Program resources on a) Rental with loans to promote the improvement and creation of rental housing opportunities for extremely low-income families; and HOME Program resources on: Community Housing Development Organizations (CHDOs); and HOME Rental with loans to promote the improvement and creation of rental housing opportunities for low- and very low-income families.

Limited economic development and unemployment continue to underline the need for decent rental housing opportunities for low-income families throughout West Virginia. The replacement of existing substandard housing through the construction of rental housing, as well as the rehabilitation of existing rental housing increases the quality housing opportunities and choices for low-income families in the state.

The WVHDF has also provided financing opportunities through the WVHDF Land Development Loan Program which allowed for the acquisition of the property and installation of infrastructure to develop affordable housing projects. Furthermore, WVHDF is leveraging ERA2 funds with multifamily residential rental projects, which will provide a soft source of financing for projects with gaps.

The WVHDF maintains frequent communication with USDA RD, FHLB Affordable Housing Program, the

State's Affordable Housing Program, and other similar programs to provide additional affordable housing opportunities.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

While lead-based paint was banned from residential use in 1978, lead remains a hazard in homes constructed before 1978 (especially in homes built before 1950). Paint deterioration and home renovations in these structures significantly elevate the risk of exposure to lead and subsequently lead poisoning. The WVHDF and WVDED recognize the hazard that lead-based paint poses to children under 6 years of age and carefully consider the abatement of lead-based paint during the rehabilitation or conversion of older, existing structures into affordable housing for families and other special population groups.

Regulations found at 24 CFR Part 35 govern lead-based paint abatement. These regulations are integrated into housing policies and procedures. The staff of the WVHDF Technical Services Department is qualified to undertake an initial assessment of lead-based paint hazards on projects that are considered for financial assistance under the HOME Program. The WVHDF also takes a flexible position during the underwriting of projects that require the abatement of lead-based paint in order to promote the development of housing for low-income families.

While unable to aggressively pursue a statewide lead-based paint abatement policy, the WVHDF, WVDED and other agencies require the abatement of lead-based paint hazards, in accordance with federal regulations, for projects funded with federal financial assistance, including projects funded through the HOME program and the Neighborhood Stabilization Program (NSP).

All WVDED and WVHDF administered HUD programs must conform to federal and state lead regulations. This means that all grantees, sub-recipients, project sponsors, developers, or other partners are required to conduct visual lead inspections of any structure where appropriate per program guidelines. Appropriate measures to remove the hazard and re-inspection are required where peeling or chipping paint is observed. More extensive measures are required in the case of a child 72 months or younger testing positive in a specific housing unit.

Enacted in 1999, the West Virginia Lead Abatement Law and Rule enables the State to:

- Require certification and license of all lead abatement professionals and contractors;
- Establish certification requirements for lead training providers;
- Require refresher courses for all disciplines;
- Require education/experience pre-requisites for certification examinations;
- Provide enforcement to certify or revoke state licenses;
- Develop protocols for reporting, data collection, and processing of certified professionals and lead abatement projects;
- Provide public outreach/education;



- Require notification of lead abatement projects; and
- Provide penalties for violating the State law.

Since implementation of the WV Lead Abatement Law, Chapter 16-35 and the enactment of the Lead Abatement Rule, CSR 64-45, the State's HOME program has followed and will continue to follow the policy of abating lead-based paint during rehabilitation or reconstruction of units identified as having a lead-based paint problem as efficiently as possible under the Federal regulation of the HOME program. The legal requirements relating to lead-based paint from OSHA, EPA and HUD apply to all buildings, whether the building or transaction is assisted by the WVHDF or not.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The State seeks to help families move out of poverty in ways that promote family self-sufficiency to the highest extent possible. The State takes actions to reduce the number of poverty-level families through the ESG program by requiring participants to engage in case management activities used to specialize their individual housing plans and skill development. Within the HOPWA program, federal regulations are followed in that program participants are not required to participate in case management but encouraged to do so at their own will to do so. These case management services are (a) aimed at identifying and facilitating long-term housing for individuals experiencing homelessness and at-risk/imminent risk of homelessness, and those persons living with HIV/AIDS (PLWHA) living in unsafe, unsanitary, and unhealthy living conditions (b) working with the client to identify and eliminate barriers to long-term housing stability. Examples of this include budgeting, lease counseling, landlord negotiation, and community integration efforts.

ESG program participants who do not have a high school diploma or GED at time of program entry are encouraged and given referrals for completion of this education. Referrals to employment programs are among the most common referrals. It is a priority to assist program participants with finding housing and other services necessary to make progress toward long-term housing sustainability and financial self-sufficiency. It is also through these housing connections that program participants within HOPWA can gain the necessary supportive service connections, through organizations such as Ryan White, necessary to maintain or obtain stable permanent housing options. These more comprehensive actions assist in lifting individuals and families out of poverty.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The State has established an institutional structure to address the needs of poverty-level families and those experiencing homelessness and at-risk/imminent risk of homelessness. The West Virginia Department of Health and Human Resources (WVDHHR) is the primary agency responsible for the delivery of financial services and other services to poverty-level families. The WVDHHR operates offices in almost every county of the State. This agency processes applications for financial assistance and

provides other services through its field offices. The WVDED provides services to those experiencing homelessness and at-risk/imminent risk of homelessness through an established network of supportive service and housing providers. These providers include public agencies, quasi-public agencies, nonprofit organizations, and private contractors. WVDED agents and contractors deliver financial assistance and other services to those experiencing homelessness and at-risk/imminent risk of homelessness through an established network of service providers. It should be noted that both WVDHHR service providers and WVDED service providers often collaborate with nonprofit organizations such as Community Action Agencies and PHAs to address the needs of poverty-level families and those experiencing homelessness and at-risk/imminent risk of homelessness.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The WVHDF puts special emphasis on CHDO development and encourages partnerships and collaborations in the work that is done. The WVHDF website provides HOME program coverage area maps that indicate lending partners and CHDO partners, which are tools for social service agencies to quickly determine HOME contacts for each county.

Public Housing Authorities (PHAs) are components in the statewide system for the delivery of affordable housing. Local housing authorities are established through the auspices of local government, subject to enabling legislation. Neither the State nor the WVDED or WVHDF specifically have direct oversight for local PHA organizations; however, the agencies may partner with these entities through a grantee or project sponsor relationship to complete local projects or activities.

Those experiencing homelessness and at-risk/imminent risk of homelessness, Victims of Domestic Violence and Sexual Assault, Persons Living with HIV/AIDS (PLWHA), and other special needs populations result from our division's relationships with a network of nonprofit service providers including shelters and units of local government across the State of West Virginia. Appropriate service coverage and the logistics of getting the funding and activities to the areas of need within West Virginia are ongoing challenges. The solution in many cases is long-term and evolving with continued networking and growth of opportunities to engage new community organizations to develop local assets for meeting local needs.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The State is required to address its Analysis of Impediments to Fair Housing (AI) within each CAPER report. West Virginia published its original AI in 1998 and due to the age of the State of West Virginia's AI, and in anticipation of HUD's transition to a new Assessment of Fair Housing (AFH), the State completed an interim update to the AI in 2023.

Through the 2023 update the Analysis of Impediments to Fair Housing, the State of West Virginia

determined it necessary to keep all previously identified impediments which include the following:

- **Discrimination in Rental Housing:** The WVHDF, WVDED and the Human Rights Commission typically conduct training and provide outreach to alleviate this impediment. The WVHRC hosted a Fair Housing Conference on April 27th, 2023, and focused on discrimination and sexual harassment in housing, and ADA compliance in housing.
- **Housing Brokerage Services:** The WV Association of Realtors and the WV Real Estate Commission train real estate professionals in Fair Housing, Cultural Diversity and Ethics. The WVDED and WVDHF continue to stress the importance of Fair Housing during all communication in preparation for the reinstatement of Affirmatively Further Fair Housing (AFFH).
- **Resistance to Low-Income Housing Development:** Public meetings for the FY2023 Action Plan included discussions related to Fair Housing and the AI. WVHDF also integrates Fair Housing into the LIHTCP, HOME, and HTF through mandatory fair housing marketing plans.
- **Lack of understanding by project administrators, local governments, architects, contractors, and citizens of the Accessibility Requirements in the Fair Housing Amendments Act of 1988:** Training is conducted with each grantee and subrecipient through meetings and formal events. Specifically, Fair Housing is addressed to subrecipients during time of application, during implementation meetings, and throughout the program year to ensure all Fair Housing requirements are met. Additionally, each grantee's Fair Housing Plan is reviewed in detail and technical assistance is provided as needed.
- **Lack of affordable housing in West Virginia:** The partner agencies have leveraged available funding to create and maintain more than 1,000 units of affordable housing.
- **Lack of transitional and permanent supportive housing for homeless persons and families in West Virginia:** Annual funding is maximized to support existing housing and adds units through the CoC process.
- **Barriers that zoning and land use can present to the construction or rehabilitation of affordable housing:** The WVDED continues to support initiatives to improve land development, planning and zoning through the Mountain State Land Use Academy and other initiatives.
- **Reports of sexual harassment in rental housing:** The State will produce educational materials and information that will be distributed across the State to publicize the existence of this issue and provide tenants with contact information to appropriate resources.

The State of West Virginia has, and will continue, to review and update the AI on an annual basis until a new and comprehensive analysis is completed.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements.**

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The public notice for the PY2022 CAPER was advertised in six newspapers – The Charleston Gazette, The Journal, The Wheeling News-Register, The Register Herald, The Dominion Post, and The Herald-Dispatch. The complete document was available at the offices of the WVDED and the WVHDF. Copies of the public notices are included in the attachments to this report. WVDED and WVHDF make all reasonable attempts to accommodate the needs of non-English speaking persons and persons with disabilities. As requested, written and/or oral translations of the PY2022 CAPER and attachments were made available to persons with access support needs during the public comment period.

The CAPER was also posted on the West Virginia Department of Community Advancement and Development website. A 15-day review and comment period began on August 28th, 2023, and concluded on September 12th, 2023.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The primary objective of the CDBG program is to benefit low- and/or moderate-income persons. The development of reliable water and wastewater systems continues to be a critical need, therefore a majority of CDBG funds allocated to the State continue to be dedicated to this purpose. With that said, in recent years the State expanded its array of eligible activities to include brownfields mitigation, demolition, and public facilities – parks & recreation. Many of the projects selected for funding addressed serious environmental and health concerns. All funds are dedicated to projects that benefit low- to moderate-income areas. Many of these projects benefit families living within the poverty level. This investment in the State's infrastructure is critical to the overall health and well-being of State residents and is often the foundation of economic opportunities.

Recognizing that broadband connectivity has become essential for West Virginia's citizens, communities, and economy, the State is focused on increasing broadband access, infrastructure, and connectivity throughout the state. To assist in this effort, WVDED has identified several different eligible activities which can aid in the development of broadband access throughout its communities.

During the PY2022, the WVDED received 28 applications for the \$ 14.2 million in CDBG funding available. These applications represented more than \$25 million in requests for CDBG funding for projects throughout the State. The number of applications represents the continuing need for infrastructure investment in the State. Further, many applications are submitted over several consecutive years, indicating an ongoing need and commitment to the project. To the extent possible, CDBG funds address the environmental and health deficiencies caused by inadequate infrastructure in the areas that have the highest need for grant funding.

The lack of available funds continues to be the most significant challenge. However, each investment will dramatically improve quality of life and create economic opportunities where they are possible. To facilitate the development of adequate infrastructure systems, Design and Planning Grants are provided to assist local governments with the initial design, development, and administrative requirements associated with large-scale infrastructure projects. Design and Planning Grants are particularly useful in areas where vulnerable populations do not possess the resources needed to assume these costs. The State of West Virginia will continue to promote design and planning grants during the FY2023 CDBG Application Cycle.

Many local governments lack the resources needed to develop viable project applications. Therefore, CDBG funds may be used for preliminary design, accounting services, legal fees, and other necessary costs. Such expenses qualify under the area benefit category for infrastructure projects that serve a primarily residential area consisting of residents who are at least 51 percent low- and moderate-income

persons.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 24 CFR 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations.**

Please list those projects that should have been inspected on-site this program year based upon the schedule in 24 CFR §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

Please see the attached Summary of On-Site Compliance Inspection Activities for PY 2022, July 1, 2022, through June 30, 2023. As required by 24 CFR 92, the appropriate number of HOME properties were inspected, as noted on the Summary of On-Site Compliance Inspection Activities Report, which is attached below. All issues of non-compliance were corrected within the acceptable correction period.

**West Virginia Housing Development Fund  
Asset Management Department  
HOME Multi-Family Rental  
Summary of On-Site Compliance Inspection Activities  
Reporting Period: July 1, 2022 to June 30, 2023 Page 1**

Property Name	Date Conducted	Inspection Type	Result - Summary
330 Holbert	not completed		
3rd Street	10/18/2022	Compliance Review	5 issues of non compliance
76 Crow Street	8/3/2022	file review & physical inspection	1 issue of non compliance
816-818 Virginia Ave	not completed		
817-819 Virginia Ave	not completed		
825-827 Virginia Ave	not completed		
829-831 Virginia Ave	not completed		
832-834 Virginia Ave	not completed		
836-838 Virginia Ave	not completed		
844-846 Virginia Ave	not completed		
918-922 Virginia Ave	not completed		
ARC@Locust	3/29/2023	Compliance Review	0 issues of non compliance
Ashton Pointe Apartments	Closed in IDIS 4/12/2023		
Azalea Place	10/18/2022	Compliance Review	6 issues of non compliance
Bentley Apartments	Closed in IDIS 2/16/2023		
Blackwater Avenue Apartments	Closed in IDIS		
Bradshaw	10/18/2022	Compliance Review	4 issues of non compliance
Cantrell Manor	6/9/2022	file review & physical inspection	2 issues of non compliance
Carl Jones Place	5/23/2023	Compliance Review	no issues
Carl Jones Place II	5/23/2023	Compliance Review	no issues
CASE Rental Housing 2008	4/5/2023	Compliance Review	1 issue of non compliance
CASE Rental Housing 2009	4/6/2023	Compliance Review	1 issue of non compliance
Chestnut Manor	6/6/2022	Compliance Review	6 issues of non compliance
Chicago Rental	not completed		
Clay Apartments	not completed		
Country Way Apartments	11/30/2022	Compliance Review	4 issues of non compliance
Culloden Greene	11/14/2022	file review	4 issues of non compliance
Dunhill Apartments	Closed in IDIS 3/24/2023		
East West Apartments	Closed in IDIS 6/25/2022		
Emerald Gardens	11/17/2022	file review	3 issues of non compliance
Fairfax Gardens	11/16/2022	file review	3 issues of non compliance
Glen Elk	11/14/2022	Compliance Review	4 issues of non compliance
Glenwood II	3/14/2023	Compliance Review	1 issue of non compliance
Green Acres	5/24/2023	Compliance Review	1 issue of non compliance
Greenbrier Estates	8/16&17/2022	Compliance Review	13 issues of non compliance
Greenville Senior Housing	11/28/2022	file review & physical inspection	no issues found
Helena Manor	6/9/2022	file review & physical inspection	4 issues of non compliance
Hice St.	10/18/2022	Compliance Review	4 issues of non compliance
Highland Park Apartments	10/19/2022	Compliance Review	10 issues of non compliance
Hillside Terrace	10/18/2022	Compliance Review	4 issues of non compliance
Hobbs Greene	Closed in IDIS 3/21/2023		
Hometown	11/21/2022	file review	no issues
Hometown Apartments	11/21/2022	Compliance Review	no issues
Hope Living and Learning	11/28/2022	file review	3 issues of non compliance
Island Creek Estates	5/23/2023	Compliance Review	4 issues of non compliance
LaBelle Greene II	Reported on 8/9/2022	Compliance Review	3 issues of non compliance
LaBelle Greene IV	Closed in IDIS 4/11/2023		
Lynnview			
McCormick Crossing	Closed in IDIS 4/11/2023		



**Summary of On-Site Compliance Inspection Activities**  
**Reporting Period: July 1, 2022 to June 30, 2023 Page 2**

Meadow River	8/19/2022	file review & physical inspection	1 issue of non compliance
Midland Apts.	10/18/2022	Compliance Review	5 issues of non compliance
Mill Creek Senior	10/18/2022	Compliance Review	4 issues of non compliance
Mill Creek Senior/Disabled	10/18/2022	Compliance Review	4 issues of non compliance
Mill Pond	10/18/2022	Compliance Review	3 issues of non compliance
MOC Rental 2010 1bedroom			
Moc Rental 2010 2 bedroom			
MOC Rental 2015			
MOC Rental 2018			
Mountain View			
New Beginnings	3/14/2023	Compliance Review	1 issue of non compliance
Next Step Permanent	12/16/2022	Compliance Review	5 issues of non
Next Step Transitional	12/16/2022	Compliance Review	3 issues of non compliance
North Wheeling HOPE VI	Reported on	Compliance Review	3 issues of non compliance
Northview Apartments	10/19/2022	Compliance Review	5 issues of non compliance
Oak Valley Garden			
Old Ash Village II	12/7/2022	Compliance Review	5 issues of non compliance
Paden City Triplex	not completed		
Park Side Apartments	4/5/2023	Compliance Review	2 issues of non compliance
Patterson Street Duplex	5/23/2023	Compliance Review	1 issue of non compliance
Pine View Apartments Pleasant Avenue (1222)			
Pleasant Avenue III	10/19/2022	Compliance Review	4 issues of non compliance
Porter Street	10/19/2022	Compliance Review	4 issues of non compliance
Potomac Heights	9/23/2022	Compliance Review	2 issues of non compliance
Preston St. Transitional	8/18/2022	file review & physical inspection	1 issue of non compliance
Redbud Senior Apts	10/19/2022	Compliance Review	2 issues of non compliance
Rental 2009	6/2/2022	Compliance Review	2 issues of non compliance
Reserve at Rose Bud	4/11/2023	Compliance Review	5 issues of non compliance
Rutledge Run Duplexes	5/23/2023	Compliance Review	no issues
Ryan Village			
Shed Rental 2009	8/29/2022	file review & physical inspection	1 issue of non compliance
Shed Rental 2014	8/29/2022	file review & physical inspection	1 issue of non compliance
Southside Square Apartments	11/30/2022	Compliance Review	4 issues of non compliance
Spence-Maple Rental	not completed		
Starland Heights I	8/30/2022	file review & physical inspection	1 issue of non compliance
Starland Heights II	8/30/2022	file review & physical inspection	1 issue of non compliance
Starland Heights III	8/30/2022	file review & physical inspection	1 issue of non compliance
Sunny Buck	4/18/2023	Compliance Review	7 issues of non compliance
Sutton School Apartments			
Tucker Manor	11/29/2022	Compliance Review	12 issues of non compliance
Vickers Park II Apartments	Closed in IDIS 2/10/2023		
Village Road Duplexes	5/23/2023	Compliance Review	no issues
Wayne Avenue	10/18/2022	Compliance Review	4 issues of non compliance
West Run Permanent	not completed		
West Run Transitional	reported on 11/7/2022	Compliance Review	3 issues of non compliance
West Village	11/22/2022	Compliance Review	7 issues of non compliance
Weston Commons	7/18/2022	Compliance Review	5 issues of non compliance
Wilmoth Street	10/18/2022	Compliance Review	4 issues of non compliance
Wingate Village	11/22/2022	file review	3 issues of non compliance
Wolfe Street	6/12/2023	Compliance Review	2 issues of non compliance
Woodlands Lane	10/19/2022	Compliance Review	4 issues of non compliance

**On-Site Compliance Inspection Activities 07.01.23 to 06.30.23 Page 2**

**Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 24**

**CFR 91.520(e) and 24 CFR 92.351(a)**

The WVHDF has established procedures, which are outlined in the Affirmative Fair Housing Marketing Procedure Guide. Developers who receive HOME funds must follow the AFHM Procedure Guide in marketing units.

**IDIS reports describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics.**

Please see the attached PI Summary for the period of 7-1-22 through 6-30-23, which details the EN activity for which PI was applied. PI was applied to HOME Rental projects.

PROGRAM INCOME 7/1/22 - 6/30/23									
Program Year	Grant Number	Fund Type	IDIS #	Amount	Voucher #	Voucher Created	Name	Full Payment Partial Payment	AMI %
2018	M18SG540100	PI	5040	\$133,500.00	6668166-001	8/11/22	Murdoch Heights	Partial	0-60%
2018	M18SG540100	PI	5040	\$20,000.00	6708877-001	12/5/22	Murdoch Heights	Partial	0-60%
2019	M19SG540100	PI	5188	\$360,385.48	6716006-001	12/22/22	McCormick Crossing	Partial	0-50%
2019	M19SG540100	PI	5188	\$20,000.00	6734746-001	2/16/23	McCormick Crossing	Partial	0-50%
2020	M20SG540100	PI	5255	\$140,836.55	6656393-001	7/13/22	Carnegie Greene at 39th (Owens Greene)	Partial	0-60%
2020	M20SG540100	PI	5255	\$311,052.30	6674783-001	8/30/22	Carnegie Greene at 39th (Owens Greene)	Partial	0-60%
2020	M20SG540100	PA	5250	\$19,282.87	6664969-001	8/2/22	WVHDF Admin Activities 2021		
2020	M20SG540100	PA	5250	\$15,650.92	6664973-001	8/2/22	WVHDF Admin Activities 2021		
2020	M20SG540100	PA	5250	\$0.01	6676231-001	9/1/22	WVHDF Admin Activities 2021		
2022	M22SG540100	PA	5250	\$14,690.43	6676231-001	9/1/22	WVHDF Admin Activities 2021		
2022	M22SG540100	PA	5250	\$0.01	6692504-001	10/17/22	WVHDF Admin Activities 2021		
2022	M22SG540100	PA	5356	\$15,534.59	6692505-001	10/17/22	WVHDF Admin Activities 2022		
2022	M22SG540100	PA	5356	\$13,902.78	6710360-001	12/8/22	WVHDF Admin Activities 2022		
2022	M22SG540100	PA	5250	\$15,811.43	6722064-001	1/13/23	WVHDF Admin Activities 2021		
2022	M22SG540100	PA	5250	\$19,459.85	6722094-001	1/13/23	WVHDF Admin Activities 2021		
2022	M22SG540100	PA	5356	\$14,752.05	6739285-001	3/2/23	WVHDF Admin Activities 2022		
2022	M22SG540100	PA	5356	\$14,384.77	6739299-001	3/2/23	WVHDF Admin Activities 2022		
2022	M22SG540100	PA	5356	\$29,239.68	6757881-001	4/19/23	WVHDF Admin Activities 2022		
2022	M22SG540100	PA	5356	\$12,577.11	6771966-001	5/23/23	WVHDF Admin Activities 2022		
2022	M22SG540100	PA	5356	\$12,041.22	6783486-001	6/22/23	WVHDF Admin Activities 2022		
3 Different Projects @ 0-60%			Murdoch Heights, McCormick Crossing & Carnegie Greene at 39th aka Owens Greene						
	<b>PI</b>	<b>PA</b>					Admin Funds (PA)	\$197,327.72	
2018	\$153,500.00						HOMErent (PI)	\$985,774.33	
2019	\$380,385.48						Total	<b>\$1,183,102.05</b>	
2020	\$451,888.85	\$34,933.80							
2021	\$0.00								
2022	\$0.00	\$162,393.92							

**Program Income Summary Report**

**Describe other actions taken to foster and maintain affordable housing. 24 CFR 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 24 CFR 91.320(j)**

In order to foster and maintain affordable housing, WVHDF conducts annual inspections of all HOME funded rental properties. Properties must meet compliance standards. Properties not meeting compliance standards must correct outstanding issues within the correction period. The mission of the WVHDF LIHTC, HOME, and HTF Departments is to provide safe, affordable housing for all West Virginians. This is accomplished by: 1. Leveraging LIHTC with HOME and/or HTF to produce more affordable housing units. 2. Using LIHTC, HOME, and HTF (individually or leveraged) to rehabilitate existing affordable units or construct new affordable units. 3. Applications submitted for LIHTC, HOME and/or HTF funding: Developers with continuous, unresolved compliance issues with their portfolios will not be considered funding of a new project. Periodically, the WVHDF receives comments about affordable housing. WVHDF proactively takes the initiative to inform and educate the commenter(s) about affordable housing, its value to the community, and the populations qualified to occupy.

## CR-55 - HOPWA 91.520(e)

Identify the number of individuals assisted and the types of assistance provided.

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

<b>Number of Households Served Through:</b>	<b>One-year Goal</b>	<b>Actual</b>
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family	75	95
Tenant-based rental assistance	50	47
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	7	7
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds	0	0

Table 14 – HOPWA Number of Households Served

### Narrative

Compared to the previous PY21 CAPER, the WV HOPWA program did not achieve a greater degree of actual households served with TBRA as compared to what had been the goal (-3). During PY22, the WV HOPWA program replaced one project sponsor through a Request for Proposal thereby securing an organization new to the program. With that addition, the one-year goal of 75 served with STRMU was surpassed with an actual number of 95 served.

**CR-56 - HTF 91.520(h)**

**Describe the extent to which the grantee complied with its approved HTF allocation plan and the requirements of 24 CFR part 93.**

WVHDF’s compliance with its approved HTF allocation plan and 24 CFR 93 requirements were demonstrated by:

- Prior to commitment, all projects complied with the environmental provisions of 24 CFR 93.301.
- HTF commitments were made to multifamily residential rental projects that will service the extremely low-income tenant population for a thirty-year affordability period.
- HTF commitments were within the maximum per-unit subsidy limits.
- HTF commitments were made for projects whose developers/owners have (a) appropriate qualifications and proficiencies, (b) experience and capacity to own, construct, manage and operate an affordable multifamily residential rental project that includes HTF units; and (c) the ability to understand and manage practices related to leasing to tenant populations at or below 30% AMI.
- WVHDF achieved the commitment and expenditure deadlines of 24 CFR 93.400.
- There were no emergency transfers requested under 24 CFR 5.2005(e) and 24 CFR 93.356, pertaining to victims of domestic violence, dating violence, sexual assault, or stalking.

Tenure Type	0 – 30% AMI	0% of 30+ to poverty line (when poverty line is higher than 30% AMI)	% of the higher of 30+ AMI or poverty line to 50% AMI	Total Occupied Units	Units Completed, Not Occupied	Total Completed Units
Rental	27	0	0	27	0	27
Homebuyer	0	0	0	0	0	0

**Table 15 - CR-56 HTF Units in HTF activities completed during the period.**

### CR-58 – Section 3

Identify the number of individuals assisted and the types of assistance provided.

<b>Total Labor Hours</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Total Number of Activities	0	0	0	0	0
Total Labor Hours	0	0	0	0	0
Total Section 3 Worker Hours	0	0	0	0	0
Total Targeted Section 3 Worker Hours	0	0	0	0	0

**Table 15 – Total Labor Hours**

<b>Qualitative Efforts - Number of Activities by Program</b>	<b>CDBG</b>	<b>HOME</b>	<b>ESG</b>	<b>HOPWA</b>	<b>HTF</b>
Outreach efforts to generate job applicants who are Public Housing Targeted Workers					
Outreach efforts to generate job applicants who are Other Funding Targeted Workers.					
Direct, on-the job training (including apprenticeships).					
Indirect training such as arranging for, contracting for, or paying tuition for, off-site training.					
Technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).					
Outreach efforts to identify and secure bids from Section 3 business concerns.					
Technical assistance to help Section 3 business concerns understand and bid on contracts.					
Division of contracts into smaller jobs to facilitate participation by Section 3 business concerns.					
Provided or connected residents with assistance in seeking employment including drafting resumes, preparing for interviews, finding job opportunities, connecting residents to job placement services.					
Held one or more job fairs.					
Provided or connected residents with supportive services that can provide direct services or referrals.					
Provided or connected residents with supportive services that provide one or more of the following: work readiness health screenings, interview clothing, uniforms, test fees, transportation.					
Assisted residents with finding childcare.					
Assisted residents to apply for or attend community college or a four-year educational institution.					
Assisted residents to apply for or attend vocational/technical training.					
Assisted residents to obtain financial literacy training and/or coaching.					
Bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.					
Provided or connected residents with training on computer use or online technologies.					
Promoting the use of a business registry designed to create opportunities for disadvantaged and small businesses.					
Outreach, engagement, or referrals with the state one-stop system, as designed in Section 121(e)(2) of the Workforce Innovation and Opportunity Act.					
Other.					

**Table 16 – Qualitative Efforts - Number of Activities by Program**

**Narrative**

Section 3 reporting for the HOME and HTF programs is collected at the time of project completion, not at the end of Program Years. Section 3 reporting for the CDBG and CDBG-CV is collected at the time of project completion, not at the end of the Program Years. At that time, it was entered into IDIS.

**CR-60 - ESG 91.520(g) (ESG Recipients only)**

**ESG Supplement to the CAPER in *e-snaps***

**For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

<b>Recipient Name</b>	WEST VIRGINIA
<b>Organizational DUNS Number</b>	051205342
<b>UEI</b>	
<b>EIN/TIN Number</b>	550515944
<b>Identify the Field Office</b>	PITTSBURGH
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	Wheeling/Weirton Area CoC

**ESG Contact Name**

<b>Prefix</b>	Mr.
<b>First Name</b>	Henry
<b>Middle Name</b>	A
<b>Last Name</b>	Hatfield
<b>Suffix</b>	
<b>Title</b>	Housing Programs Manager

**ESG Contact Address**

<b>Street Address 1</b>	1900 Kanawha Blvd East
<b>Street Address 2</b>	Building 3, Suite 700
<b>City</b>	Charleston
<b>State</b>	WV
<b>ZIP Code</b>	25301-
<b>Phone Number</b>	3049321639
<b>Extension</b>	
<b>Fax Number</b>	
<b>Email Address</b>	lee.g.tabor@wv.gov

**ESG Secondary Contact**

<b>Prefix</b>	Mrs.
<b>First Name</b>	LISA
<b>Last Name</b>	BARE FISHER
<b>Suffix</b>	
<b>Title</b>	CFO
<b>Phone Number</b>	3043523984
<b>Extension</b>	
<b>Email Address</b>	lisa.j.fisher@wv.gov

**2. Reporting Period—All Recipients Complete**

<b>Program Year Start Date</b>	07/01/2022
<b>Program Year End Date</b>	06/30/2023

**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** CHANGE, INC.

**City:** Weirton

**State:** WV

**Zip Code:** 26062, 4635

**DUNS Number:**

**UEI:**

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 22500

**Subrecipient or Contractor Name:** MOUNTAIN CAP OF WEST VIRGINIA, INC.

**City:** Buckhannon

**State:** WV

**Zip Code:** 26201, 2714

**DUNS Number:**

**UEI:**

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 98912



**Subrecipient or Contractor Name:** RELIGIOUS COALITION FOR COMMUNITY RENEWAL

**City:** Charleston

**State:** WV

**Zip Code:** 25311, 2511

**DUNS Number:**

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Faith-Based Organization

**ESG Subgrant or Contract Award Amount:** 41000

**Subrecipient or Contractor Name:** BARTLETT HOUSE INC.

**City:** Morgantown

**State:** WV

**Zip Code:** 26507, 0315

**DUNS Number:** 120264655

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 85075

**Subrecipient or Contractor Name:** BRANCHES DOMESTIC VIOLENCE SHELTER

**City:** Huntington

**State:** WV

**Zip Code:** 25701,

**DUNS Number:** 969071836

**UEI:**

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 65500

**Subrecipient or Contractor Name:** COVENANT HOUSE

**City:** Charleston

**State:** WV

**Zip Code:** 25301, 1230

**DUNS Number:** 167440494

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 162889

**Subrecipient or Contractor Name:** DAYMARK

**City:** Charleston

**State:** WV

**Zip Code:** 25311, 2509

**DUNS Number:** 119780203

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 32000

**Subrecipient or Contractor Name:** YWCA-SOJOURNERS

**City:** Charleston

**State:** WV

**Zip Code:** 25301, 3002

**DUNS Number:** 072681976

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 54000

**Subrecipient or Contractor Name:** West Virginia Coalition to End Homelessness

**City:** Bridgeport

**State:** WV

**Zip Code:** 26330, 4697

**DUNS Number:** 147532753

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 170507

**Subrecipient or Contractor Name:** North Central WV Comm Action

**City:** Fairmont

**State:** WV

**Zip Code:** 26554, 1345

**DUNS Number:** 108900317

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 108150

**Subrecipient or Contractor Name:** Raleigh Co. Community Action Assoc., Inc.

**City:** Beckley

**State:** WV

**Zip Code:** 25801, 1777

**DUNS Number:** 085521607

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 111456

**Subrecipient or Contractor Name:** Cabell Huntington Coalition for the Homeless, Inc.

**City:** Huntington

**State:** WV

**Zip Code:** 25701, 1320

**DUNS Number:** 622802437

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 43562

**Subrecipient or Contractor Name:** HOPE, Inc. Task Force on Dom Violence

**City:** Fairmont

**State:** WV

**Zip Code:** 26555, 0626

**DUNS Number:** 067625579

**UEI:**

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 60475

**Subrecipient or Contractor Name:** Huntington City Mission, Inc.

**City:** Huntington

**State:** WV

**Zip Code:** 25701, 2322

**DUNS Number:** 125643593

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 87000

**Subrecipient or Contractor Name:** Southwestern Comm. Action Council, Inc.

**City:** Huntington

**State:** WV

**Zip Code:** 25701, 1908

**DUNS Number:** 063472088

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 35700

**Subrecipient or Contractor Name:** Greater Wheeling Coalition/Homeless

**City:** Wheeling

**State:** WV

**Zip Code:** 26003, 3551

**DUNS Number:** 830284493

**UEI:**

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 133250

**Subrecipient or Contractor Name:** YWCA of Charleston West Virginia, Inc.

**City:** Charleston

**State:** WV

**Zip Code:**,

**DUNS Number:** 072681976

**UEI:**

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 12000

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	4,704
Children	797
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>5,501</b>

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	382
Children	123
Don't Know/Refused/Other	6
Missing Information	0
<b>Total</b>	<b>511</b>

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	2,001
Children	315
Don't Know/Refused/Other	29
Missing Information	0
<b>Total</b>	<b>2,345</b>

Table 18 – Shelter Information



#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	786
Children	78
Don't Know/Refused/Other	14
Missing Information	0
<b>Total</b>	<b>878</b>

Table 19 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	4,707
Children	797
Don't Know/Refused/Other	54
Missing Information	0
<b>Total</b>	<b>5,558</b>

Table 20 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	2,494
Female	2,184
Transgender	14
Don't Know/Refused/Other	0
Missing Information	1
<b>Total</b>	<b>4,693</b>

Table 21 – Gender Information

## 6. Age—Complete for All Activities

	<b>Total</b>
Under 18	797
18-24	429
25 and over	4,278
Don't Know/Refused/Other	17
Missing Information	37
<b>Total</b>	<b>5,558</b>

Table 22 – Age Information

## 7. Special Populations Served—Complete for All Activities

### Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	276	248	2	136
Victims of Domestic Violence	1,442	42	163	600
Elderly	2,860	18	21	136
HIV/AIDS	94	1	2	20
Chronically Homeless	793	0	56	357
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	3,321	48	143	932
Chronic Substance Abuse	1,772	16	75	249
Other Disability	1,666	53	1,920	671
Total (Unduplicated if possible)	2,369	107	410	1,852

Table 23 – Special Population Served



## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	57,321
Total Number of bed-nights provided	57,321
Capacity Utilization	100.00%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The State of West Virginia will collaborate with all sub-recipients to identify community needs and assets to plan for and allocate new and existing resources, prevent, and quickly divert individuals from homelessness, and identify, engage, and respond to the needs of those experiencing homelessness throughout West Virginia.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>0</b>	<b>0</b>	<b>0</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Essential Services	0	0	0
Operations	0	0	0
Renovation	0	0	0

Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Table 27 – ESG Expenditures for Emergency Shelter**

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2020	2021	2022
Street Outreach	0	0	0
HMIS	0	0	0
Administration	0	0	0

**Table 28 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2020	2021	2022
	0	0	0

**Table 29 - Total ESG Funds Expended**

**11f. Match Source**

	2020	2021	2022
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	0
Local Government	0	0	0
Private Funds	0	0	0

Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
	0	0	0

**Table 31 - Total Amount of Funds Expended on ESG Activities**

**ESG - Expenditures/Match**

MATCH sources are made available in CAPER now. The CAPER is also reporting PY20 funds expended in the PY22 year. There were no funds from the PY20 year expended in PY22, rather ESG-CV funds from PY20 were likely reporting as annual funds.